



**PROPERTY INVESTMENT PROFESSIONALS OF AUSTRALIA
ACN 109 114 696**

NOTICE of ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of **PROPERTY INVESTMENT PROFESSIONALS OF AUSTRALIA** ACN 109 114 696 (**Company**) will be held at;

via zoom (due to COVID-19 restrictions)

Tuesday 10th November 2020 at 11.00 am (AEST)

Agenda:

1. Welcome, apologies, proxies, establish quorum
2. Confirmation of the previous general meeting minutes
3. Chairperson's report
4. Receive and consider the profit and loss account, balance sheet, the reports of the Directors and the auditors and the statements of Directors
5. Appoint Directors in place of any retiring Director or any Director whose office will be vacated by clause 12.1(b) or 12.4 of the constitution or any other vacant board position
6. Transact other business as may be permitted by the Chair of the meeting

For further information, please refer to the Explanatory Notes which form part of this notice of meeting.

By order of the Board

Peter Koulizos
Board Chair

All correspondence and enquiries to:
Karen Millers
Operations Manager
PIPA
PO Box 5400
CHITTAWAY BAY NSW 2261

t 02 4302 1624
f 02 4353 0379
e karen@pipa.asn.au

NOTES

1. Copy of constitution available for inspection

A copy of the Constitution is available for inspection on request by any Member at any time and will also be available for inspection at the meeting. Inspection can be arranged by calling the Operations Manager, Mrs Karen Millers, on 02 4302 1624 or email karen@pipa.asn.au

2. How to Vote and Voting Entitlements

You may vote by attending the meeting in person, by proxy, by authorised representative or by attorney.

3. Voting in Person or by Corporate Representative

To vote in person, attend the General Meeting on the date and time and at the place set out above. If you plan on attending the meeting please arrive at the venue 30 minutes prior to the time designated for the meeting so that the Company may check your membership against the Company's register of Members and note your attendance.

If a Member wishes to appoint a person to act as its representative at the meeting that person should be provided with a letter or certificate authorising him or her as the company's representative. The appointment must comply with the requirements of section 250D of the *Corporations Act 2001* (Cth) and the representative should bring to the meeting evidence of their appointment, including any authority under which such appointment is signed and personal identification.

4. Voting by Proxy

A Member entitled to attend and vote at the meeting is entitled to appoint a proxy. The proxy need not be a Member of the Company. If the Member is entitled to cast 2 or more votes, the Member may appoint not more than 2 proxies and may specify the proportion or number of votes each proxy is appointed to exercise. If the Member appoints two proxies and the appointment does not specify the proportion or number of the Member's votes each proxy may exercise, each proxy may exercise one half of the Member's votes.

A Member may direct their proxy how to vote by placing a mark in one of the boxes opposite each item of business on the proxy form. All the Member's votes will be voted in accordance with that direction. If a Member marks more than one box on an item, their vote on that item will be invalid.

To vote by proxy, please complete and sign the Proxy Form attached to this Notice of General Meeting in accordance with the instructions set out in the Proxy Form so that it is received at the Company's place of business, 14/1 Bounty Close Tuggerah NSW 2259, or faxed to 02 4353 3506 not later than 5.00 pm (Eastern Standard Time) on 8th November 2020 (48 hours prior to the meeting). Any revocations of proxies must be received prior to the commencement of the meeting.

The Company's Chair will be chairing the meeting and intends to vote all undirected proxies in favour of all the resolutions. If you wish to appoint the Chair or another Director as your proxy and you do not wish to direct them how to vote, please tick the appropriate box on the form.

5. Voting entitlements per Membership Category (as per the Company Constitution)

Category	Entitlement
Corporate member 31+ advisers	10
Corporate member 11-30 advisers	6
Corporate member 6-10 advisers	4
Corporate member 1-5 advisers	2
Individual member	1
Affiliate member	1

PROPERTY INVESTMENT PROFESSIONALS OF AUSTRALIA
ACN 109 114 696

Proxy form – Annual General Meeting 10th November 2020

I/We, _____

of _____

being a Member of the Company appoint: _____

of _____

or if no person is named, the Chairperson of the general meeting as my/our proxy to vote and act for me/us and on my/our behalf at the General Meeting of the Company to be held on 10th November 2020 and any other day to which that the annual general meeting is adjourned or postponed. My/Our proxy is authorised to exercise all/.....% of my/our voting rights. If 2 or more proxies are being appointed, the proportion of my/our total voting rights that this proxy is authorised to exercise is%. Note: on request the Company will provide additional proxy forms.

I/We direct my/our proxy to the Chairperson

By marking this box, you acknowledge that the Chairperson may exercise your proxy even if they have an interest in the outcome of the resolution/s and votes cast by the Chairperson other than as proxy holder will be disregarded because of that interest.

The Chairperson intends to vote all undirected proxies in favour of all the Resolutions.

OR

I/We direct my/our proxy to vote in the following manner:

You may indicate by marking your preference to direct your proxy to vote, however should you place more than one mark, your proxy will be deemed invalid on that motion

Motion no	Description	For	Against	Abstain
1.	Confirmation of previous general meeting minutes			
2.	Accept Chair report			
3.	Adoption of financial statements			
4.	Appointment of Directors	For	Against	Abstain
4.1	Mr Richard Crabb			
4.2	Ms Kylie Davis			
4.3	Mr Steve Waters			

_____ Date _____

Signature of Member/s

[Note: if the Member is a company, the proxy form should be signed in accordance with the Member company's constitution and with the *Corporations Act 2001* (Cth).]

**PROPERTY INVESTMENT PROFESSIONALS OF AUSTRALIA
ACN 109 114 696**

ANNUAL GENERAL MEETING 2020

10th November 2020

<u>Motion No</u>	<u>Explanatory Notes</u>
1	Confirmation of previous general meeting minutes 7 th November 2019
2	Chairperson's report – self explanatory
3	Adoption of audited financial statements for the 2020 financial year. Audited financial statements will be provided to members on request. Please contact the Karen Millers, Operations Manager to obtain a copy; Phone: 02 4302 1624 or e-mail: karen@pipa.asn.au
4	Directors to resign as per PIPA Constitution: Mr Richard Crabb retires by rotation in accordance with rule 12.1(b) and 12.1(b)(i) of the Company's Constitution and, being eligible, offers himself for re-election. Ms Kylie Davis retires by rotation in accordance with rule 12.1(b) and 12.1(b)(i) of the Company's Constitution and, being eligible, offers herself for re-election. Mr Steve Waters retires by rotation in accordance with rule 12.1(b) and 12.1(b)(i) of the Company's Constitution and, being eligible, offers himself for re-election.
	Current Directors; Mr Peter Koulizos, Mrs Margaret Lomas (Destiny Financial Solutions), Mr Steve Waters (Right Property Group), Ms Nicola McDougall (Bricks & Mortar Media), Mr Paul Glossop (Pure Property Investment), Ms Kylie Davis (Real Content), Mr Richard Crabb (ASPIRE Property Adviser Network), Mr Geoff White and Mr Tim Ford (Plan Australia).

	<p>Appointment of Directors by ballot. Please see nominated Director's summaries below:</p>
4.1	<p style="text-align: center;">Mr Richard Crabb – Member, ASPIRE Property Advisor Network <i>QPIA®, Licensed Real Estate Agent, Diploma of Financial Planning, SMSF certification, and an active property investor</i></p> <p>Richard is the Founder and Managing Director of the ASPIRE Property Advisor Network. After an extensive career in corporate finance and through his personal investing experience, Richard identified the need to create a system and framework that supports ethical, independent property investment advisors who operate in the new property market.</p> <p>The ASPIRE Property Advisor Network now supports independent property advisors across Australia by providing their business engine and acquisition process, designed around concepts of future compliance in the brand-new property sector.</p> <p>Richard together with the ASPIRE team have also developed a complete end-to-end software platform, which is leading the way to deliver property investment advice in the new property space.</p>
4.2	<p style="text-align: center;">Ms Kylie Davis – Member, Real Content <i>Journalist, MBA, University of NSW</i></p> <p>Kylie is a researcher, presenter and marketing expert in the real estate and property industry whose insights help agents understand digital technologies and deliver excellent customer experiences.</p> <p>Kylie was previously Head of Content at CoreLogic where her role was to identify and take to market innovative products, business partnerships that help make the real estate industry more transparent, efficient, and confident when transacting. Previously, she spent nearly four years as Network Editor of Real Estate at News Corp Australia. There she trained journalists to understand and write about property data to a general audience. It was during this time she began her property investment portfolio.</p> <p>Kylie has had a 25-year-career in media, holding senior editor and entrepreneur roles across Fairfax and News, and at 25 was the founder and publisher of hyper-local newspaper The Village Voice. Since joining CoreLogic in 2014, Kylie's research has set the agenda for lifting professional standards for real estate agents. She is the author of five landmark studies that identify the importance of improving the customer experience for buying and selling and is a regular contributor to property magazines, radio, and commentator on Sky Real Estate.</p>
4.3	<p style="text-align: center;">Mr Steve Waters – Member <i>Licensed Real Estate, QPIA®</i></p> <p>Steve is a Director and Co-founder of Right Property Group, a specialist property investment consultancy and Buyers Agency located in Sydney, New South Wales.</p> <p>Steve is a fully licenced Real Estate Agent with the New South Wales Department of Fair Trading.</p> <p>Steve has over 10 years of direct and comprehensive property investment experience and is himself an accomplished property investor with a substantial property holding.</p> <p>Since becoming a Buyer's Agent, Steve has successfully assessed, inspected, and negotiated more than 1000 transactions. With his extensive networks and proven results, Steve is often approached by other industry peers to act on their behalf when locating and negotiating properties to add to their own portfolios.</p>

**PROPERTY INVESTMENT PROFESSIONALS OF AUSTRALIA Ltd
ACN 109 114 696**

ANNUAL GENERAL MEETING – 10th November 2020 at 11.00 am (AEST)

Motions and Voting Paper

Motion no	Motion	Voting Please circle
1	Ordinary resolution Motion that the minutes of the general meeting held 7 th November 2019 be adopted as an accurate record of events and be entered into the minute records of the company	YES / NO / ABSTAIN
2	Ordinary resolution Motion that the Chair report be accepted	YES / NO / ABSTAIN
3	Ordinary resolution Motion that the audited financial statements to 30 th June 2020 be adopted	YES / NO / ABSTAIN
4	Appointment of Directors: Directors who are required to resign as per PIPA Constitution; Mr Richard Crabb, Ms Kylie Davis and Mr Steve Waters Nominations for additional Directors; (in alphabetical order)	
4.1	Mr Richard Crabb – Member, ASPIRE Property Advisor Network (VIC)	YES / NO / ABSTAIN
4.2	Ms Kylie Davis – Member, Real Content (NSW)	YES / NO / ABSTAIN
4.3	Mr Steve Waters – Member, Right Property Group (NSW)	YES / NO / ABSTAIN

Your voting paper must be returned to the Secretary no later than 5pm, 8th November 2020

Mail: PIPA, PO Box 5400 Chittaway Bay NSW 2261

Fax: 02 4353 0379

Email: karen@pipa.asn.au

Member company / individual: _____

Authorised person declaration: I declare that I am the duly authorised person to act on behalf of the member company / individual

Name: _____

Signature: _____

Date: _____